

**You are hereby notified that HIRTA Board of Directors will meet
June 30, 2011 – 9:30 a.m.
DES MOINES INTERNATIONAL AIRPORT, CLOUD ROOM**

Posted by _____
Julia Castillo, Executive Director

TENTATIVE AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of May 26, 2011 Minutes**
- V. Approval of June 20, 2011 Conference Call Minutes**
- VI. Receive and File May 2011 Financial Report**
- VII. Executive Directors Report**
- VIII. Action Items: Page 2**
 - A. Approval of Fare Increase and Rate Reduction Policy (Exhibit 1)**
 - B. Provider Contract (Exhibit 2)**
 - C. ITS Grant Application (Exhibit 3)**
- IX. Discussion Items:**
 - A. Informational Items: Page 2 (Handout at Meeting)**
 - B. Insurance Provider Info for FY 2012**
- X. Other Items of Interest**
 - A. Monthly/Quarterly Report Status**
 - B. Suggestions/Comments**
- XI. Public Comment**
- XII. Adjournment/Next Meeting Date: July 28, 2011, at 9:30 a.m.**

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director Meeting's are open to all individuals regardless of disability. Any person with a disability requiring a reasonable accommodation to participate in a Board of Directors Meeting should contact the HIRTA Office at (515) 256-5680 at least two business days prior to the Board of Directors Meeting.

HIRTA BOARD WORK SESSION IMMEDIATELY FOLLOWING THIS BOARD MEETING

VIII - ACTION ITEMS:

A. Fare Increase and Rate Reduction Policy

The Policy Committee recommends approval of the Fare Increase and Rate Reduction Policy (exhibit 1). This is a policy that the DOT requires all Regional Transit Agencies to have.

REQUESTED ACTION: Approve the Fare Increase and Rate Reduction Policy as presented.

B. Amended Provider Contract to begin July 1, 2012

The Executive Director and the Executive Committee met on April 15, 2011 to thoroughly review the current Provider Contract and make necessary DOT compliance changes, as well as, additions and clarifications on several items. Two Changes that will be made are: 1.) Removing Pre Alcohol testing 2.) Adding the Exclusion from Participation in Federal Health Care Programs requirement for pre-employment (requirement for any agency using Medicaid funds). The Contract was reviewed by Attorney William Noth, and all corrections and suggestions were made accordingly. The Executive Committee recommends the Board approve this Amended Provider Contract as presented. At the May 26, 2011 Board meeting a motion carried to approve the amended provider contract for a 30 day review period. There needs to be a final approval so all the providers can take the contract to their respective boards for approved signatures.

REQUESTED ACTION: Approve the Amended Provider Contract as presented

C. ITS Grant Application

The Iowa DOT has over \$600,000 in ITS Grant Funding for Transit Agencies to use to up-grade technology for things such as enhancing security, improving performance accountability, and operational efficiencies. We asked each provider for their current needs and explained this is a 50/50 funding opportunity.

- HomeCare: Surveillance Camera System 9 Buses/2 Mini-Vans \$39,233.77 (\$19,920.00)
- COC: Radio/Repeater Upgrade and RRACAP: Base Radio/3 Mobile Radios \$39,233,77
COC: (\$17,731.31) RRACAP: (\$1,885.58)
- HIRTA: Server and Document Imaging Software: \$12,548 (\$6,274.00)

Each provider has committed to the 50/50 Match and HIRTA budgeted \$10,000 in FY2012 for server upgrades without the Grant, so we have the matching funds.

REQUESTED ACTION: Authorize the HIRTA Board of Directors Chair to sign the ITS grant application and Executive Director to submit it to the Iowa DOT.

IX – DISCUSSION ITEMS:

NONE

X – INFORMATIONAL ITEMS:

Insurance for FY 2012 – On 6/20/2011, the Board approved Selective as our new Vehicle Insurance Carrier, through Holmes Murphy. The average vehicle rate is lower \$1,372, compared to our current carrier, National Interstate at \$1,446. We paid \$1,576 last year. Total Premium is \$122,011 compared to \$176,322 at the beginning of last fiscal year. Other changes are Increased Sexual Abuse limit from \$50,000 to \$1,000,000, Increased Uninsured/Underinsured from \$20,000/\$40,000 to \$100,000, Physical damage on vehicles is ACV (Actual Cash Value) vs. Stated Amount and no deductible compared to a \$2,500 deductible. Breakdown per provider will be handed out at the meeting.