

**MEETING MINUTES**  
**Heart of Iowa Regional Transit Agency (HIRTA)**  
**July 28, 2011**

**I. Call to Order**

- a. HIRTA Board of Directors Chair Bill Lusher called the meeting to order at 9:36 a.m on July 28, 2011, at the Des Moines International Airport, Cloud Room.

**II. Roll Call**

a. **PRESENT:**

- b. HIRTA Board of Directors: Bill Lusher, Chair (Boone County), Joe Brock (Jasper County), Jim Kingery (Marion County), Wayne Clinton, Vice Chair (Story County) and Steve Wilson, Secretary/Treasurer (Warren County)

- c. Employees: Julia Castillo, Executive Director and Brooke Ramsey, Administrative Assistant.

- d. Others Present: Patty Reed (Boone County Transportation), Marge Westphal (HomeCare Services), Sue Walter (Marion County Community Action), John VanDonselaar (Christian Opportunity Center Pella) and Zach Young (CIRTPA).

- e. Not in attendance: Kim Chapman (Dallas County), Kirk Macumber (Madison County), Sharee Owens (Madison County Elderly Services), Jeremy Johnson-Miller (RRACAP/Warren County), Mike Tiedens (IDOT) and Dylan Mullinex (MPO/CIRTPA).

**III. Approval of Agenda**

Steve Wilson moved to approve the agenda. Second by Joe Brock. Motion unanimously carried.

**IV. Approval of June 30, 2011 Board Minutes**

Joe Brock moved to approve the June 30, 2011 Minutes as presented. Second by Jim Kingery. Motion unanimously carried.

**V. Receive and File June 2011 Financial Report**

**VI. Executive Directors Report – Julia Castillo**

**VII. Action Items: Page 2**

a. **Authorize Board Chair to sign FY2012 Agreement for State Transit Assistance Formula Project**

Wayne Clinton moved to approve and authorize the HIRTA Board of Directors Chair to sign the FY2012 Agreement for State Transit Assistance Formula Project as presented. Second by Steve Wilson. Motion unanimously carried.

b. **Authorize Board Chair to sign STA Special Project Grant for Rural Central Iowa Mobility Coordinator position (Exhibit 1 – 6)**

Steve Wilson moved to approve and authorize the HIRTA Board of Directors Chair to sign the STA Special Project Grant for Rural Central Iowa Mobility Coordinator Position as presented. Second by Joe Brock. Motion unanimously carried.

**VIII. Discussion Items: None**

**IX. Informational Items: Page 3**

IRS Mileage Reimbursement Rate increase (**Attachment 1**)

HIRTA is holding an FTA Drug & Alcohol training 9/27/2011

HIRTA is holding an Advanced Mobility Device Securement workshop 8/30-8/31/2011

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**X. Other Items of Interest**

**XI. Monthly/Quarterly Report Status**

**XII. Suggestions/Comments**

**XIII. Public Comment**

**XIV. Adjournment/Next Meeting Date:** August 25, 2011, at 9:30 a.m.

- a. Steve Wilson moved to adjourn the meeting. Second by Joe Brock. Motion unanimously carried.  
Chair, Bill Lusher adjourned meeting at 10:21 a.m. July 28, 2011

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Directors Meetings is open to all individuals regardless of disability. Any Person with a disability requiring a reasonable accommodation to participate in a Board of Directors Meeting should contact the HIRTA office at (515) 256-5680 at least two business days prior to the Board of Directors Meeting.

Respectfully submitted by: Julia Castillo, Executive Director

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Steve Wilson  
Secretary/Treasurer, Heart of Iowa Regional Transit Agency

\_\_\_\_\_  
Date

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Bill Lusher  
Chair, Heart of Iowa Regional Transit Agency

\_\_\_\_\_  
Date