

**You are hereby notified that HIRTA Board of Directors will meet  
March 31, 2016  
2824 104<sup>th</sup> Street, Urbandale, IA**

Posted by \_\_\_\_\_  
Julia Castillo, Executive Director

**TENTATIVE AGENDA – Board Meeting 9:00 a.m.**

- I. HIRTA Board Meeting - Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of February 25, 2016 Minutes**
- V. Receive and File January, 2016 Financial Report**
- VI. Action Items:**
  - A. Travel Request - Annual CTAA Conference May 23-May 27 Portland, OR.
  - B. Jasper County building lease agreement. (Exhibit 1)
  - C. UnitedHealthcare HCBS provider agreement (Exhibit 2)
  - D. Receive and File FY2015 HIRTA Audit (supplemental material)
- VII. Executive Directors Report**
- VIII. Discussion Items:**
- IX. Informational Items:**
- X. Other Items of Interest**
  - A. Monthly/Quarterly Report Status
  - B. Suggestions/Comments
- XI. Public Comment**
- XII. Adjournment/Next Meeting Date: April 28, 2016**

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9280 at least two business days prior to the meeting.

## **ACTION ITEMS**

- A. Travel Request - Annual CTAA Conference May 23-May 27 Portland, OR.  
This is the Annual Community Transportation Association of America Expo that is attended each year by Julia Castillo and she is requesting to attend this year. 80% Fellowship has been approved. Approx. total \$623 to HIRTA.

**REQUESTED ACTION:** Approve Executive Director, Julia Castillo to attend the Annual CTAA Expo May 23-25, 2016 in Portland, Oregon.

- B. Jasper County Lease Agreement – for Office space and driver breakroom. \$487 per month. 390sq ft. Agreement was to have been renewed 3/10/2015, however, it was discovered this was not done, so we need to have this lease signed, and then there will be a new lease as of July 1, 2016.

**REQUESTED ACTION:** Authorize HIRTA Board chair to sign Jasper County lease agreement.

- C. UnitedHealthcare HCBS Agreement – UHC has decided to only contract with MTM for NEMT services. They will be contracting directly for HCBS waiver transportation. Contract is needed with original signature by 3/31/16 in order to provide trips by 4/1/16. Do not currently have negotiated rate in contract, but will have that resolved by Board meeting 3/31/16.

**REQUESTED ACTION:** Authorize HIRTA Board chair to sign UnitedHealthcare agreement.