

**You are hereby notified that HIRTA Board of Directors will meet
February 25, 2016
2824 104th Street, Urbandale, IA**

Posted by _____
Julia Castillo, Executive Director

TENTATIVE AGENDA – Board Meeting 9:00 a.m.

- I. HIRTA Board Meeting - Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of January 28, 2016 Minutes**
- V. Receive and File January, 2016 Financial Report Not Ready at time of print**
- VI. Action Items:**
 - A. Iowa DOT STA-SPEC-110_FY16 Contract 17319 Mobile Supervisor in Ames (Exhibit 1)
 - B. Travel Request - Annual Legislative Meeting in Washington DC 3/10-3/11/16
 - C. Receive and Accept Subcontractor FY2105 Audit for Boone County Transportation (Supplemental material)
- VII. Executive Directors Report**
- VIII. Discussion Items:**
 - A. March Board meeting – Executive Director will be out of state on 3/24/16
 - B. Meeting with Boone County Transportation, Boone County Supervisors regarding financial situation and audit, (with option to take action)
- IX. Informational Items:**
 - A. Medicaid Transportation Broker Contract update
- X. Other Items of Interest**
 - A. Monthly/Quarterly Report Status
 - B. Suggestions/Comments
- XI. Public Comment**
- XII. Adjournment/Next Meeting Date: TBD at 9:00am**

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9280 at least two business days prior to the meeting.

ACTION ITEMS

- A. Iowa DOT STA-SPEC-110_FY16 Contract 17319 Mobile Supervisor in Ames (Exhibit 1)

This agreement was originally approved and signed on 7/1/2015. This amendment is to extend the contract through 3/2017 since the project did not get started until 2/15/16.

REQUESTED ACTION: Authorize Board Chair to sign agreement.

- B. Travel Request - Annual Legislative Meeting in Washington DC 3/10-3/11/16

This is the Annual meeting where members of IPTA meet with Legislative Staff. Chet Hollingshead and Julia Castillo request to attend. 80% Fellowships have been approved. Apprx. total cost for both \$422

REQUESTED ACTION: Approve Board Member Chet Hollingshead and Executive Director, Julia Castillo to attend the Annual Washington DC Legislative meeting March 10-March 11, 2016. .

- C. Receive and Accept Subcontractor FY2105 Audit for Boone County Transportation (Supplemental material)

REQUESTED ACTION: Receive and Accept Subcontractor FY2105 Audit for Boone County Transportation