

**You are hereby notified that HIRTA Board of Directors will meet September 22, 2016
2824 104th Street, Urbandale, IA**

Posted by _____
Julia Castillo, Executive Director

TENTATIVE AGENDA – Board Meeting 9:05 a.m.

- I. HIRTA Board Meeting - Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of September 22, 2016 Minutes**
- V. Approval of October 5, 2016 Conference Call Minutes**
- VI. Receive and File August 2016 Financials**
- VII. Presentation: Keith Kapsch, Holmes Murphy on Auto Insurance and Workers Comp**
- VIII. Action Items:**
 - A. Public Hearing: 4 Light Duty / ADA accessible buses with lifts \$283,050, with 15% match \$43,000. Discretionary FTA Grant through Iowa DOT to replace buses #1136, #3321, #2224, #5515**
 - B. Contract 18574 \$73,766 with match \$12,573 to replace buses #6524 (Exhibit 1)**
 - C. Contract 18540 \$222,270 with match \$33,341 to replace buses #1137, #7638, #7639 (Exhibit 2)**
 - D. Contract 18532 \$142,400 with match \$28,480 to replace buses #1138, #6525 (Exhibit 3)**
 - E. Contract 17805 Job Seeker program in Jasper County extension to July 31, 2017. (Exhibit 4)**
 - F. Boys and Girls Club of Story County Contract (Exhibit) (Exhibit 5)**
- IX. Executive Directors Report**
- X. Discussion Items:**
 - A. Set meeting for November and/or December (with option to take action)**
- XI. Informational Items:**
 - A. Update on MPO / CIRTPA (Andrew Collings)**
- XII. Other Items of Interest**
 - A. Monthly/Quarterly Report Status**
 - B. Suggestions/Comments**
- XIII. Public Comment**
- XIV. Adjournment/Next Meeting Date: TBD**

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9280 at least two business days prior to the meeting.

ACTION ITEMS

A. Public Hearing:

HIRTA approves replacement of 4 Light Duty / ADA Accessible Buses with Lifts #1136, 3321, #2224 and #5515 for total of \$283,050 in FTA funds with 15% match of \$42,458 through the FTA Discretionary Grant awarded to Iowa DOT for rural state-wide vehicle replacements.

PROJECT TIMELINE

MILESTONE	DATE
FTA Notification of Approval	09/08/2016
TIP/STIP Revisions/Amendments Completed	11/01/2016
Project Submitted in TrAMS	11/01/2016
Request for Proposals/Vendor Awards	Completed
TrAMS Grant Agreement Awarded/Executed	02/01/2017
Subrecipient Contracts Approved	03/01/2017
Contract Award to State Vehicle Vendors	04/01/2017 – 10/30/2017
Estimated Delivery Date of First Vehicle	10/01/2017
Estimated Delivery Date of Last Vehicle	10/30/2019
Estimated Date of Grant Closure	02/30/2020

REQUESTED ACTION: Approve replacement of buses #1136, #3321, #2224 and #5515 through discretionary grant funding received through Iowa DOT.

B. Contract 18574 \$73,766 with match \$12,573 to replace buses #6524

REQUESTED ACTION: Approve Contract 18574 and authorize Board Chair to sign.

C. Contract 18540 \$222,270 with match \$33,341 to replace buses #1137, #7638, #7639

REQUESTED ACTION: Approve Contract 18540 and authorize Board Chair to sign.

D. Contract 18532 \$142,400 with match \$28,480 to replace buses #1138, #6525

REQUESTED ACTION: Approve Contract 18532 and authorize Board Chair to sign.

E. Contract 17805 Job Seeker program in Jasper County extension to July 31, 2017.

REQUESTED ACTION: Approve Contract 17805 and authorize Board Chair to sign.

F. Boys and Girls Club of Story County Contract

REQUESTED ACTION: Approve Boys and Girls for Story County Contract and authorize Board Chair to sign.