



Heart of Iowa Regional Transit Agency

HIRTA Public Transit

Boone • Dallas • Jasper • Madison • Marion • Story • Warren Counties

You are hereby notified that HIRTA Board of Directors will meet
July 27, 2017 at 9:00 a.m. at 2824 104th Street, Urbandale, IA

TENTATIVE AGENDA AMENDED 7/24/2017

- I. **HIRTA Board Meeting - Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda**
- IV. **Approval of June 8, 2017 Minutes**
- V. **Approval of June 22, 2017 Minutes**
- VI. **Financial Report – No Report this month**
- VII. **Action Items:**
 - A. Jasper County Lease Agreement FY2018 (Exhibit 1)
 - B. Disposal of Vehicles:

• 3321	• 1138	• 7638
• 2224	• 6525	• 7639
• 6524	• 1137	
 - C. Executive Director Travel/Training: (Exhibit 2)
 - 2017 National RTAP Technical Assistance Conference – Omaha 10/29-11/1/2017
 - D. Lease Agreement – Office Space for Mobility Coordinator (Exhibit 3)
 - E. Polk County Emergency Management Agreement (Exhibit 4)
- VIII. **Executive Directors Report**
- IX. **Discussion Items:**
- X. **Informational Items:**
 - A. CIRTPA – Andrew Collings
- XI. **Other Items of Interest**
 - A. Monthly/Quarterly Report Status
 - B. Suggestions/Comments
- XII. **Public Comment**
- XIII. **Adjournment/Next Meeting Date: 8/24/17**

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9283 at least two business days prior to the Board of Directors Meeting.

by  7/24/17
7/21/2017
Julia Castillo, Executive Director

toll free: 1-877-686-0029 fax: 515-777-2145

2824 104th Street Urbandale, IA 50322

www.ridehirta.com



ACTION ITEMS

A. Jasper County Lease Agreement FY2018 (Exhibit 1)

RECOMMENDED ACTION: Approve and authorize Board chair sign Jasper County Lease Agreement FY2018

B. Disposal of Vehicles:

- | | | |
|--------|--------|--------|
| • 3321 | • 1138 | • 7638 |
| • 2224 | • 6525 | • 7639 |
| • 6524 | • 1137 | |

RECOMMENDED ACTION: Approve disposal of vehicle presented.

C. Executive Director Travel/Training: (Exhibit 2)

- 2017 National RTAP Technical Assistance Conference – Omaha 10/29-11/1/2017
IDOT approved 80% RTAP fellowship. Total Cost to HIRTA \$163

RECOMMENDED ACTION: Approve Travel/Training for Executive Director as requested.

D. Lease Agreement – Office Space for Mobility Coordinator (Exhibit 3)

Office space located at 2832 104th St., Urbandale \$350/month. This will allow our Mobility Coordinator to have her own office space to work, hold meetings and store project and marketing materials. We received \$16,000 more per year in Federal funds for her position and part of that was so we could lease office space for her. This will also allow for better access and oversight.

RECOMMENDED ACTION: Approve Lease Agreement and authorize Board Chair to sign.

E. Polk County Emergency Management Agreement (Exhibit 4)

RECOMMENDED ACTION: Approve Polk County Emergency Management Agreement and authorize Board Chair to sign.