

MEETING MINUTES
Heart of Iowa Regional Transit Agency (HIRTA)
June 26, 2018

- I. **Call to Order:** Chair Dean Yordi called the meeting to order at 9:01 am at HIRTA Administrative Office, 2824 104th Street, Urbandale, IA.
- II. **Roll Call:**
Present: Board of Directors: Dean Yordi, Kim Chapman, Phil Clifton, Steve McCombs, Bill Zinnel, and Lauris Olson. **Not Present:** Doug Cupples. .
Employees: Julia Castillo, Executive Director, Vivian Pettengill, Administrative Assistant.
Others: Marge Westphal, Andrew Collings, Dan Miller and Denise Walter. Via Conference Call: Sharee Huffer.
- III. **Approval of Agenda:** Steve McCombs moved to approve the June 26, 2018 Agenda. Phil Clifton seconded. Motion carried unanimously.
- IV. **Presentation: Aureon-Employee Benefits-Dan Miller:** Dan Miller presented the Aureon Employee Benefits various packages and costs.
- V. **Approval of Minutes May 31, 2018:** Steve McCombs moved to approve the May 31, 2018 Minutes. Phil Clifton seconded. Motion carried unanimously.
- VI. **Receive and File Financial Report:** Lauris Olson moved to receive and file the May 2018 Financial Report. Phil Clifton seconded. Kim Chapman abstained since he was out of the room. Motion carried. Phil Clifton asked that in the future, the board be given a P & L to also show the current month.
- VII. **Action Items:**
 - A. **Jasper County Lease:** Deferred to next month.
- VIII. **Executive Directors Report:** Julia Castillo read the Executive Directors Report.
- IX. **Discussion Items:**
 - A. **HomeCare Contract FY2019:** Phil Clifton moved to approve the HomeCare Contract for FY2019. Bill Zinnel seconded. Motion carried unanimously.
 - B. **Employee Benefit Changes:** Bill Zinnel moved to approve the 80% package for the Employee Benefit Changes. Lauris Olson seconded. Motion carried unanimously.
 - C. **501©3 letter from Attorney:** Moved to next month while each board member talks with their county attorney about it.
- X. **Informational Items:**
 - A. **CIRTPA:** Andrew Collings gave an update from CIRPTA.
- XI. **Others Items of Interest:**
 - A. **Monthly/Quarterly Report Status: Are all up to date.**
 - B. **Suggestions/Comments:** Lauris Olson wanted to praise Brooke Ramsey for working with WorkForce and Ames on a special project.
- XII. **Public Comment:** There were none.

XIII. Adjournment/Next Meeting Date: Lauris Olson moved to adjourn the meeting at 10:56 am. Steve McCombs seconded. Motion carried unanimously. The next Board meeting will be July 26, 2018 at 9:00 am.

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9283 at least two business days prior to the Board of Directors Meeting.

Board Chair Signature

Date