

MEETING MINUTES
Heart of Iowa Regional Transit Agency (HIRTA)
February 15, 2018

- I. Call to Order:** Chair Dean Yordi called the meeting to order at 10:39 am at HIRTA Administrative Office, 2824 104th Street, Urbandale, IA.
- II. Roll Call:**
Present: Board of Directors: Dean Yordi (Warren County), Phil Clifton (Madison County), Kim Chapman (Dallas County), Steve McCombs (Marion County), via phone: Doug Cupples (Jasper County), Bill Zinnel (Boone County)
Employees: Julia Castillo, Executive Director, Vivian Pettengill, Administrative Assistant
Others Present: Marge Westphal (HomeCare Services), Jane Borst (HomeCare Services), Jody McCombs
Not Present: Lauris Olson (Story County)
- III. Approval of Agenda:** Kim Chapman moved to approve the February 15, 2018 agenda. Steve McCombs seconded. Motion carried unanimously.
- IV. Approval of January 25, 2018 Minutes:** Bill Zinnel moved to approve the January 25, 2018 Minutes. Steve McCombs seconded. Motion carried unanimously.
- V. Financial Report:** Phil Clifton moved to receive and file the Financial Report. Kim Chapman seconded. Motion carried unanimously.
- VI. Action Items:**
- A. Story County Emergency Management Commission Agreement (Exhibit 1): Doug Cupples moved to approve the Story County Emergency Management Commission Agreement as amended. Steve McCombs seconded. Motion carried unanimously.
 - B. Midwest Truck Advertising LLC Advertising Contract (Exhibit 2): Bill Zinnel moved to accept the Midwest Truck Advertising LLC Advertising Contract. Phil Clifton seconded. Motion passed with 5 in favor and 1 against.
- VII. Executive Directors Report:** Julia Castillo read the Executive Directors Report.
- VIII. Discussion Items:**
- A. Boone County Update on Building: Julia Castillo advised will need a special meeting to discuss and vote on lease agreement.
- IX. Information Items:**
- A. None
- X. Other Items of Interest:**
- A. Monthly/Quarterly Report Status: Have been received
 - B. Suggestions/Comments: None
- XI. Public Comment:** Kim Chapman verified that HomeCare had been paid their FTA and STA funds.
- XII. Adjournment/Next Meeting Date:** Steve McCombs moved to adjourn at 11:14 am. Kim Chapman seconded. Motion carried unanimously. Next Board meeting will be March 22, 2018 at 9:00 am.

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9283 at least two business days prior to the Board of Directors Meeting.

Board Chair Signature

Date