

MEETING MINUTES
Heart of Iowa Regional Transit Agency (HIRTA)
April 9, 2018
SPECIAL MEETING

- I. Call to Order:** Vice Chair Kim Chapman called the meeting to order at 2:01 pm at HIRTA Administrative Office, 2824 104th Street, Urbandale, IA.
- II. Roll Call:**
Present: Board of Directors: Kim Chapman, Phil Clifton, Lauris Olson. Bill Zinnel and Steve McCombs via phone.
Employees: Julia Castillo, Executive Director
Others: John Hintze, Ahlers Law
Not Present: Dean Yordi, Doug Cupples
- III. Approval of Agenda:** Lauris Olson moved to approve the April 9, 2018 Agenda. Phil Clifton seconded. Motion carried unanimously.
- IV. Discussion Items:**
A. Forming a non-profit corporation under Section 501©3 of Internal Revenue Code.
Lauris Olson made motion to proceed with Attorney in development of documents and bylaws for forming a 501(c)3 Corporation, for review by County Supervisors under the 28E Agreement for Heart of Iowa Regional Transit Agency.
- V. Adjournment/Next Meeting Date:** Phil Chapman moved to adjourn at 2:53 pm. Lauris Olson seconded. Motion carried unanimously.

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9283 at least two business days prior to the Board of Directors Meeting.

Board Chair Signature

Date