

MEETING MINUTES
Heart of Iowa Regional Transit Agency (HIRTA)
April 26, 2018

- I. **Call to Order:** Chair Dean Yordi called the meeting to order at 9:05 am at HIRTA Administrative Office, 2824 104th Street, Urbandale, IA after the public hearing.
- II. **Roll Call:**
Present: Board of Directors: Dean Yordi, Kim Chapman, Phil Clifton, Steve McCombs, Lauris Olson, and Bill Zinnel.
Employees: Julia Castillo, Executive Director, Vivian Pettengill, Administrative Assistant
Others Present: Andrew Collings, Jody McCombs. Via phone: Marge Westphal
Not Present: Doug Cupples
- III. **Approval of Agenda:** Kim Chapman moved to approve the April 26, 2018 Agenda. Lauris Olson seconded. Motion carried unanimously.
- IV. **Approval of Minutes:**
A. **March 22, 2018 Minutes:** Lauris Olson moved to approve the minutes for the March 22, 2018 meeting. Steve McCombs seconded. Motion carried unanimously.
- V. **Financial Report:** Phil Clifton moved to receive and file the February 2018 Financial Report. Kim Chapman seconded. Motion carried unanimously.
- VI. **Action Items:**
A. **Aging Resources FY2019 Contract (Exhibit 1) Total \$174,060:** Phil Clifton moved to approve the Aging Resources FY2019 Contract. Lauris Olson seconded. Motion carried unanimously.
B. **State Transit Assistance FY2019 Contract (Exhibit 2) \$552,712:** Phil Clifton moved to approve the State Transit Assistant FY2019 Contract. Bill Zinnel seconded. Motion carried unanimously.
C. **United Way of Story County- ASSET Funded Agencies FY2019 (Exhibit 3) \$12,846:** Lauris Olson moved to approve the United Way of Story County-ASSET Funded Agencies FY2019. Steve McCombs seconded. Motion carried unanimously.
D. **CICS FY2019 Program Participation Agreement (Exhibit 4):** Lauris Olson moved to approve the CICS FY2019 Program Participation Agreement. Bill Zinnel seconded. Phil Clifton abstained since he is on both boards. Motion carried unanimously.
E. **FY2019 Consolidated Funding Plan:** Bill Zinnel moved to accept the FY2019 Consolidated Funding Plan. Steve McCombs seconded. Motion carried unanimously.
- VII. **Executive Directors Report:** Julia Castillo read the Executive Directors Report.
- VIII. **Discussion Items:**
A. **Board Meeting date change to May 31.**
B. **Schedule Executive/Financial Committee Meeting.** Meeting was scheduled for May 14 from 11:00 am to 1:00 pm.
- IX. **Informational Items:**
A. **CIRTPA:** Andrew Collings gave an update
- X. **Other Items of Interest:**
A. **Monthly/Quarterly Report Status:** All up to date.
B. **Suggestions/Comments:** Lauris Olson asked for a graph of ridership.
- XI. **Public Comment:** There were none.
- XII. **Adjournment/Next Meeting Date:** Lauris Olson moved to adjourn at 10:02 am. Bill Zinnel seconded. Motion carried unanimously. Next Board meeting will be May 31, 2018.

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9283 at least two business days prior to the Board of Directors Meeting.

Board Chair Signature

Date