

MEETING MINUTES
Heart of Iowa Regional Transit Agency (HIRTA)
July 26, 2018

- I. **Call to Order:** Chair Dean Yordi called the meeting to order at 9:00 am at HIRTA Administrative Office, 2824 104th Street, Urbandale, IA.
- II. **Roll Call:**
Present: Board of Directors: Dean Yordi, Kim Chapman, Phil Clifton, Steve McCombs, and Bill Zinnel. Not Present: Lauris Olson and Doug Cupples.
Employees: Julia Castillo, Executive Director
Others: Allison Riley, Jody McCombs and via phone: Marge Westphal
- III. **Approval of Agenda:** Phil Clifton moved to approve the July 26, 2018 Agenda. Bill Zinnel seconded. Motion carried unanimously.
- IV. **Approval of Minutes for June 26, 2018:** Steve McCombs moved to approve the June 26, 2018 minutes. Bill Zinnel seconded. Motion carried unanimously.
- V. **Receive and File Financial Report:** June 2018 was not final yet due to year end.
- VI. **Action Items:**
 - A. **CyRide Contract:** Phil Clifton moved to approve the CyRide Contract. Bill Zinnel seconded. Motion carried unanimously.
 - B. **Maintenance Contract:** Bill Zinnel moved to approve the Maintenance Contract. Steve McCombs seconded. Motion carried unanimously.
- VII. **Executive Directors Report:** Julia Castillo read the Executive Directors Report.
- VIII. **Discussion Items:**
 - C. **501©3 County Supervisors Decision to form:** Phil Clifton moved to approve HIRTA to move forward with forming a 501©3 Corporation. Bill Zinnel seconded. Motion carried unanimously.
- XI. **Informational Items:**
 - A. **CIRPTA-Allison Riley:** Allison Riley gave an update from CIRPTA.
- X. **Other Items of Interest:**
 - A. **Monthly/Quarterly Report Status:** All are up to date.
 - B. **Suggestions/Comments:** There were none.
- XI. **Public Comment:** There were none.
- XII. **Adjournment/Next Meeting Date:** Steve McCombs moved to adjourn the meeting at 9:24 am. Phil Clifton seconded. Motion carried unanimously. The next Board meeting will be August 23, 2018 at 9:00 am.

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9283 at least two business days prior to the Board of Directors Meeting.

Board Chair Signature

Date