

MEETING MINUTES
Heart of Iowa Regional Transit Agency (HIRTA)
January 24, 2019

- I. Call to Order:** Chair Phil Clifton called the meeting to order at 9:03 am at HIRTA Administrative Office, 2824 104th Street, Urbandale, IA.
- II. Roll Call:**

Present: Board of Directors: Phil Clifton, Lauris Olson, Bill Zinnel, Kim Chapman, Steve McCombs. Absent: Doug Cupples
Via Phone: Aaron DeKock
Employees: Julia Castillo, Executive Director
Others: Andrew Collings (DMAMPO/CIRTPA), Julie Smith (Dallas County Hospital), Marilyn Warby (Dallas County HomeCare), Rachel Jenkins (Advocate), Bob Ockerman (Adel), Margaret DeSio (Aging Resource), Melissa Stmyle (WACS), Denise Walter (HomeCare), Jim Caufield (The PerryNews.com). Via phone: Marge Westphal and Sharee Huffer
- III. Approval of Agenda:** Steve McCombs moved to approve the January 24, 2019 Agenda. Bill Zinnel seconded. Motion carried unanimously.
- IV. Approval of Minutes for December 20, 2018:** Kim Chapman moved to approve the December 20, 2018 Minutes. Steve McCombs seconded. Motion carried unanimously.
- V. Financial Report--December 2018 Receive and File:** Bill Zinnel moved to receive and file the December 2018 Financial Report. Steve McCombs seconded. Motion carried unanimously.
- VI. Action Items:**
 - A. Move to Direct Service or issue RFP to solicit proposals for FY2020 HIRTA service in Dallas and/or Madison County:** Bill Zinnel moved to approve HIRTA provide direct service in Dallas and Madison County effective 7-1-19. Motion carried 5 to 1. (Yes vote: Phil Clifton, Lauris Olson, Steve McCombs, Aaron DeKock, Bill Zinnel. No vote: Kim Chapman).
- VII. Executive Directors Report:** Julia Castillo read the Executive Directors Report.
- VIII. Discussion Items:**
 - A. Federal Government shutdown affects release of FTA funds (with option to take action)**
- IX. Information Items:**
 - A. CIRTPA:** Andrew Collings gave an update from CIRTPA.
- X. Other Items of Interest:**
 - A. Monthly/Quarterly Report Status:** All up to date.
 - B. Suggestions/Comments:** There were none.
- XI. Public Comments:** There were none.
- XII. Adjournment/Next Meeting Date:** Lauris Olson moved to adjourn the meeting at 10:20 am. Bill Zinnel seconded. Motion carried. The next Board meeting will be February 28, 2019 at 9:00 am

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9283 at least two business days prior to the Board of Directors Meeting.

Board Chair Signature

Date