

MEETING MINUTES
Heart of Iowa Regional Transit Agency (HIRTA)
March 18, 2019

- I. Call to Order:** Chair Phil Clifton called the meeting to order at 9:02 am
- II. Roll Call:**
Present: Board of Directors: Phil Clifton, Lauris Olson, Kim Chapman, Aaron DeKock
Via Phone: Bill Zinnel, Steve McCombs, Doug Cupples
Employees: Julia Castillo, Executive Director
Others: Andrew Collings (DMAMPO/CIRTPA), Allison Hageman (LMC Insurance)
Via phone: Marge Westphal
- III. Approval of Agenda:** Bill Zinnel moved to approve the March 18, 2019 Agenda. Aaron DeKock seconded. Motion carried unanimously.
- IV. Presentation:** Required Health Insurance Changes given by Allison Hageman with LMC Insurance
- V. Approval of Minutes:** Lauris Olson moved to approve the January 31, 2019 and March 4, 2019 Minutes. Steve McCombs seconded. Motion carried unanimously.
- VI. Financial Report—January 2019 Received and Filed**
- VII. Action Items:**
- A.** Required change in Health Insurance: Lauris Olson moved to accept LMC Wellmark for HIRTA's health benefit plan effective May 1, 2019. Aaron DeKock seconded. Motion carried unanimously.
 - B.** FY2018 CMAQ Contract 21032 \$334,480 Replacement of 5 Vehicles: Tabled until April
 - C.** Vanpool Services Agreement with DART: Bill Zinnel moved to approve the Vanpool Service Agreement with HIRTA's health benefit plan effective May 1, 2019. Aaron DeKock seconded. Motion carried unanimously.
 - D.** Drug and Alcohol Policy Change: Aaron DeKock moved to approve the changes to HIRTA's Drug and Alcohol policy. Lauris Olson seconded. Motion carried unanimously.
 - E.** 501(c)3 Heart of Transit Bylaws: Lauris Olson moved to approve the Heart of Transit bylaws. Bill Zinnel seconded. Motion carried unanimously.
 - F.** Dallas County Mental Health Contract: Lauris Olson moved to approve the Dallas County Mental Health contract. Bill Zinnel seconded. Motion carried unanimously.
 - G.** VODEC Agreement: Tabled until April
- VIII. Executive Directors Report:** Julia Castillo read the Executive Directors Report.
- IX. Discussion Items:**
- A.** Transition progress in Dallas County.
- X. Information Items:**
- A. CIRTPA:** Andrew Collings gave an update from CIRTPA.
- XI. Other Items of Interest:**
- A. Monthly/Quarterly Report Status:** All up to date.
 - B. Suggestions/Comments:** There were none.
- XII. Public Comments:** There were none.
- XIII. Adjournment/Next Meeting Date:** Lauris Olson moved to adjourn the meeting at 10:57 am. Bill Zinnel seconded. Motion carried. The next Board meeting will be April 25, 2019 at 9:00 am

The Heart of Iowa Regional Transit Agency (HIRTA) Board of Director meetings are open to all individuals regardless of disability. Any person requiring a reasonable accommodation to participate should contact the HIRTA Office at (515) 309-9283 at least two business days prior to the Board of Directors Meeting.

Board Chair Signature

Date